

DORSET COUNTY ATHLETIC ASSOCIATION
MINUTES OF THE ROAD RUNNING COMMITTEE MEETING HELD ON
MONDAY 7th JANUARY 2019, 7:45PM
THE ROYAL BRITISH LEGION, BLANDFORD

1. Present

Jerry Shield	Wimborne AC (Chair)
Sarah Ellis	Westbourne RC (Minutes)
Peter Wallis	Christchurch Runners
Debbie Dowsett	Bournemouth Joggers
Nichola Taylor	RMPAC
Ines Braun	Dorset Doodlers
Abigail Baker	Purbeck Runners
Steve Buller	Poole AC
Graham Filmer	Poole AC
Scott Parfitt	Lytchett Manor Striders
Mike Towner	Poole Runners
Pete Clarke	Weymouth St Pauls
Ian Graham	Bournemouth AC
Luke Dowsett	Littledown Harriers
Claire Ridley	Gillingham Trotters
Richard Nunn	Wimborne AC (DCAA Treasurer)
Bruce Campbell	Egdon Heath Harriers
Alex Door	Egdon Heath Harriers
Richard Orme	Egdon Heath Harriers

2. Apologies

Ian White (Bournemouth AC), Matt Coggins (Purbeck), Khalil Ghabaee (Poole Runners), Jean Henry (Westbourne RC), Norman While (Weymouth St Pauls)

3. Minutes of the previous meeting

- a. Date change of the Bournemouth 10 to 24th February

4. Matters Arising

- a. Peter W researched some alternative medals & costs through the website www.appinsport.com. These had a 6-8 week lead time. 48 medals required per year, so maybe look to source more locally.
- b. Decided to set up a sub-committee of Peter W, Mike & Nichola who will look to sort something in time for the first DCC race on 24th Feb. **Action: PW/MT/NT** to feedback to the committee on their proposal.

5. Chairman's Report

- a. DRRL presentation went well.
- b. DRRL teams – Hamworthy Harriers not shown on the results since 2011 despite paying membership. Bridport & Zoom haven't paid their membership but are still shown on the

results. Need to check the renewals and update the website accordingly. Jerry urged clubs to renew as soon as possible. Richard N will be sending out renewal notices shortly.

- c. SW Regional Championships – no teams entered for 2018. Jerry to circulate a survey regarding the championships.
- d. Note there is now one course measurer in Dorset (also covering Somerset & Wilts). Therefore, if anyone is interested in becoming UKA certified then please let your club DRRL representative know.

6. Treasurer's Report

- a. Year end figures have been prepared for 2018 and the DRRL made a loss of £82. The loss is mainly down to a late invoice from 2017 for towels being paid within 2018, otherwise it would have been at break-even.
- b. Richard N thanked the clubs that had contributed £495 from their races.
- c. Membership will be on a par with last year.

7. Feedback on races since last meeting

- a. **Gold Hill 10K** – well organised, no issues. It was noted that this clashed with the Studland Stampede, but it has historically been held on this date and is unlikely to be changed.
- b. **Wimborne 10** – great cakes, as always. Runners appreciated the prizes for 2nd place.
- c. **Boscombe 10K** – great goody bag. Positive feedback for earlier start time. Earlier start time / Children's races for 2019 to be discussed at next AGM
- d. **Christmas Pud 10K** – good race, no issues
- e. **Round the lakes 10K** – good race, no issues
- f. **Broadstone Quarter** – Road closure worked well and good venue for presentations afterwards.
- g. Ines highlighted that race insurance may not cover people running with buggies and urged race directors to check this.

8. Election of New Chairman

- a. No-one volunteered for the Chairman role, so it was decided to have a rolling Chairperson for the next 3 meetings in 2019. Ines, Debbie & Mike volunteered to chair these meetings.
- b. The roles and responsibilities that Jerry sent out were distributed between members of the committee. These roles & responsibilities are set out below, as well as being contained in a separate document sent out with the minutes

Role	Who
Chair quarterly meetings (Includes chairman's update)	Rolling chairperson
Annual presentations, check website results compile winners list, select and collect trophies Promote healthy club competition in Dorset	Richard Orme to continue to update results Mike Towner to organise trophies Peter Clarke to organise towels Annual presentation – TBC
Website	Mike Towner (updating as well as looking at viability of modernising)
Facebook	Graham Filmer (plus one representative from each club. A list of people was circulated at the meeting for Graham to add as admins)
SPOC (single point of contact) for club contacts	Debbie Dowsett
Regional representation	Ines Braun & Mike Towner
South west regional champs Help promote league and champs Oversee annual selection of league and county champs events	Captains required from the top clubs – Bournemouth AC (men) & Poole runners (ladies) – TBC
Awareness of UKA rules & developments etc Ensure relevant updates are circulated to clubs	Ines Braun to update committee on any changes each quarter

Arbitration over any disputes	Debbie Dowsett (as SPOC) & rest of committee if needed
Representation at DCAA	Richard Nunn & Peter Clarke

- c. Richard N & Peter C expressed their thanks to Jerry for his contribution to the role of Chairman over the last 4 years. Jerry was presented with a training top at the Broadstone Quarter awards as a thanks for all his efforts. Thanks Jerry 😊!

9. Any other business

- a. Discussion on the use of DCAA funds. The funds have been built up over the past 15/20 years and will not be replenished. Not all clubs have contributed to these excess funds. The consensus was that the funds don't need to be spent straight away and should be used to support clubs involved in the RRL eg. Electronic timing, updating the website, courses for race directors etc. Requests for money should be approved by the DRRL committee.
- b. **Action:** Mike to try and get some indicative costs for the website upgrade before the DCAA meeting.
- c. Peter C – copy of the DRRL rules with suggested amends were handed out for clubs to comment on at the next meeting. **Action:** All to feedback on rules at next meeting (a copy has been sent out with the minutes).
- d. Peter W – highlighted that all club secretaries should have received an e-mail on UKA regional council update to terms of reference. Clubs have been invited to vote on these at a General Meeting on 30th January (in person or by proxy).
- e. Mike – suggested a team trophy for DRRL rather than individual trophies. It was noted that some clubs purchase additional trophies to award to the runners completing the majority of races. **Action:** All to feedback at next meeting.
- f. Peter W – mentioned the safety course he and Ines attended that was run by the police. He raised the point that given the merging of the Poole, Bournemouth & Christchurch councils, that road race rules may now be more stringent. **Action:** Debbie to share her race strategy document with Peter W.
- g. Sarah - noted that the Bournemouth 10 now has 20 entries remaining.
- h. Sarah – asked about the frequency of updating the results on the website. Richard O updates these as soon as he can but sometimes needs to wait for years of birth from race directors (to ensure the age categories are correct). There may also be spelling mistakes / club changes that need to be checked before uploading to the website.
- i. Ines – noted that if races are running a tombola where alcohol is given as a prize, an alcohol licence may be needed. Also, could club secretaries remind runners who are not affiliated, to not add the name of the club to their entry form. Finally, the relay places for the NDVM are already a quarter full.
- j. Richard O – asked if all entry forms could ask for EA number in order to make it easier to match the runner to the Club.
- k. Nichola – asked for feedback on timing for Portland races. Mike advised for a 300 race limit, manual timing is adequate (race master). Jerry mentioned an email from Nigel Harding who has people trained in race timing and they can help train people in the club.
- l. Scott – Lytchett 10 is full. They're still accepting changes and transfers up to the day.
- m. Jerry – Wimborne 20 is full.

10. Date of next meeting

- a. The meeting concluded at 10:00PM
- b. The next meetings will take place at 7:45PM, Royal British Legion, Blandford on:
8th April 2019 (Chair: Ines), 1st July 2019 (Chair: Debbie), 7th October 2019 (Chair: Mike)